

Kurt G. Hein

512.971.6580 kurthein@gmail.com

Confident, professional, with excellent communication and people skills. Experienced in customer service and marketing. Fluent in Spanish.

Education

Excelsior College Bachelors of Science in Biology

Academy of Oriental Medicine Masters of Acupuncture and Oriental Medicine

Free Lutheran Seminary Masters of Divinity Projected Graduation in 2014

Experience

New Braunfels Acupuncture

New Braunfels, TX

Owner and Acupuncturist, Nov 2008 – July 2010

- Built clinic practice, rented clinic space, purchased insurance, and set up credit card processing.
- Managed finances through QuickBooks and clients through Medisoft Patient Accounting.
- Worked as an acupuncturist, treated patients and prescribed herbs.
- Marketed services through website, business groups, presentations, and newspaper ads.

South Austin Community Acupuncture

Austin, TX

Associate Acupuncturist, Sept 2008 – Nov 2008

- Worked as an associate acupuncturist, treated patients and prescribed herbs.
- Managed financial transactions through QuickBooks.
- Conducted patient interviews in English and Spanish
- Assisted in managing the front desk, scheduling patients, and handling day-to-day business operations.

Kurt Hein L.Ac.

San Marcos, TX and Siguatepeque, Honduras

Acupuncturist and Oriental Medicine Practitioner, Dec 2007 - Sept 2008

- Created personal marketing materials and patient intake forms.
- Marketed services through personal networking.
- Treated patients using Oriental medical modalities and prescribed Chinese herbal therapies successfully.
- Conducted patient interviews in Spanish.

Software Programmer

Driftwood, TX

Pocketfull Software, June 2000 - July 2004

- Proficient in NSBasic programming language.
- Created games and educational software for the PALM OS platform.
- Managed and designed an online presence and sold software via a virtual storefront.
- Created business partnerships to increase visibility and revenue.

Christian Missions

Bangkok, Thailand

Nations Training Institute, Aug 2003 - Apr 2004

- Distributed thousands of booklets and spoke with hundreds of people.
- Taught English three times a week to over one hundred students.
- Demonstrated leadership, teamwork and planning skills required on individual missions.
- Learned to speak basic Thai language to communicate effectively with the people in Thailand.
- Designed over 3000 booklets printed in the Thai language.

Computer Tech Support

Austin, TX

Austin Community College, Jan 2002 – Aug 2003

- Provided tech support to students having difficulties operating Microsoft Word, Internet Explorer, Realplayer, printing, etc. in Austin Community College's computer lab.